

1 **The Bylaws**
2 **of the**
3 **Oklahoma Student Government Association**
4 (As amended by the OSGA Congress, March 2010)
5

6 **Section 1: TITLE**
7

8 This document shall be known and may be cited as The Bylaws of the Oklahoma Student Government Association.
9

10 **Section 2: INDEX**
11

12 This act shall be organized as follows:
13

14	Section 3	Function of the Bylaws
15	Section 4	Congressional Officers
16	Section 5	Committees
17	Section 6	Legislative Sessions
18	Section 7	Statutory and Parliamentary Authority
19	Section 8	Previous Bylaws Repealed
20	Section 9	Enactment
21	Section 10	OSGA Regions
22		

23 **Section 3.1: APPLICATION**
24

25 From the time of their adoption, the following Bylaws shall govern the conduct of the Oklahoma Student
26 Government Association Congress (hereafter "Congress") and the association as a whole.
27

28 **Section 3.2: PURPOSE**
29

30 These Bylaws shall provide the Oklahoma Student Government Association Congress with uniform, reasonable, and
31 easily understood procedures. They shall balance the need to expedite business with the individual representative's
32 responsibility to adequately represent constituents. They shall seek to be as economical, clear, and useful as
33 possible within their purpose.
34

35 **Section 3.3: AMENDMENT**
36

37 The Bylaws may be amended by an act of procedure upon a two-thirds (2/3) vote of the representatives voting and
38 present. The original and all subsequently amended editions of these Bylaws shall be preserved by the President of
39 the Oklahoma Student Government Association. Authors of amendments to these Bylaws shall adapt the form and
40 structure of any amendment to the existing form and structure of these Bylaws, as to avoid conflict or complication
41 of the substance, structure, interpretation, or use of these Bylaws.
42

43 **Section 3.4: SUSPENSION**
44

45 Any individual Bylaw or group of related Bylaws shall be suspended temporarily upon a two-thirds (2/3) vote of the
46 representatives voting and present.
47

48 **Section 4.1: OFFICERS OF THE CONGRESS**
49

50 A) **CHAIR OF THE CONGRESS.**

51 The Chair is the highest-ranking officer of the Congress.

52 The Chair shall strive to facilitate the execution of the Oklahoma Student Government Association
53 Congress' mission.

54 The Chair shall preside over all sessions of the Congress.

55 The Chair shall not vote, except as necessary to break a tie. The Chair is entitled to vote when the
56 Chair's vote would change the result. The Chair may only vote when chairing the meeting at the
57 time the motion is being discussed and voted on.

58
59 B) **VICE-CHAIR OF THE CONGRESS.**

60 The Vice-Chair is the second-highest ranking officer of the Congress.
61 The Vice-Chair shall strive to facilitate the execution of Oklahoma Student Government
62 Association Congress' mission.

63 The Vice-Chair shall preside at meetings in the absence of the Chair and shall preside over the
64 Committee of the Whole. The Vice-Chair shall also preside at the discretion of the Chair.

65 The Vice-Chair shall be a voting ex-officio member of all committees. The Vice-Chair shall
66 oversee the performance and guidance of committees. The Vice-Chair shall report on committees
67 as necessary to the Chair of Oklahoma Student Government Association Congress.

68
69 C) **SECRETARY OF THE CONGRESS.**

70 The Secretary is the third-highest ranking officer of the Congress.
71 The Secretary shall strive to facilitate the execution of Oklahoma Student Government Association
72 Congress' mission.

73 The Secretary shall preside at meetings in the absence of the Chair and Vice-Chair.

74 The Secretary shall take minutes at all meetings.

75 The Secretary shall be responsible for recording and reading all submitted amendments to
76 legislation pending before the Congress.

77 The Secretary shall be responsible for calling of the roll of the Congress and for taking roll call
78 votes.

79 The Secretary shall keep a record of all votes cast in general meetings by all representatives.

80 The Secretary shall post a record of all votes cast in meetings on legislation, amendments to
81 legislation, or on any other questions deemed appropriate by the Secretary or higher-ranking
82 officer of the Congress. These records shall be provided to the Oklahoma Student Government
83 Association Secretary to be included in the Congress reports.

84
85 D) **PARLIAMENTARIAN OF THE CONGRESS**

86 A Parliamentarian shall be appointed by the host school with the approval of the Board of
87 Directors.

88 The Parliamentarian shall be well-versed in Roberts Rules of Order, Newly Revised and shall
89 answer questions on parliamentary inquiry and assist the Chair as needed.

90
91 E) **APPOINTMENT OF OFFICERS.**

92 Officers shall be recommended by the Host Institution and appointed by the Vice-President of the
93 Oklahoma Student Government Association with the consent of the Oklahoma Student
94 Government Association Board of Directors.

95
96 **Section 4.2: IMPEACHMENT OF OFFICERS**

97
98 A) **IMPEACHMENT.**

99 Any officer of the Congress may be impeached by a majority of representatives present and
100 voting.

101
102 B) **DEFENSE.**

103 An impeached officer shall answer all questions and accusations presented, and may give such
104 defense as said officer desires.

105
106 C) **CONVICTION.**

107 It shall require a two-thirds (2/3) vote of representatives to convict an impeached officer of fraud,
108 corruption, abuse of power, or other violations of the Oklahoma Student Government Association
109 Constitution or higher document. Judgment in such cases shall not extend further than removal
110 from office and disbarment from future office-holding.

- 111
112 D) **REMOVAL.**
113 Upon impeachment and conviction, an officer shall be removed from office. Said office shall
114 become vacant, and nominations for that office shall be opened immediately.
115
116 E) **RESTRICTION.**
117 No officer may preside or vote during his or her impeachment proceedings, except in the case of
118 officers who are also representatives and shall be allowed to vote.
119

120 **Section 5.1: MEMBERSHIP OF COMMITTEES**
121

122 The membership of a committee shall consist of duly appointed members of the Congress, officers, delegates, and,
123 in the case of the Congressional Administration Standing Committee, the President and Vice-President of Oklahoma
124 Student Government Association.
125

- 126 A) **MEMBERS.**
127 Each member of the Congress shall be appointed to one standing committee. A member may
128 belong to the membership of additional committees only in the context of being a delegate to the
129 additional committees. A member shall have voting and motion-making privileges within the
130 single committee to which he or she has been appointed.
131
132 B) **OFFICERS.**
133 Committee officers shall have the right to make motions in committee. Appointment to a
134 committee office will not, in and of itself, grant the office-holder the right to vote in committee.
135
136 C) **DELEGATES.** Delegates of committees shall be duly appointed participants of a committee who
137 do not have voting privileges. Delegates may be members already possessing voting and motion-
138 making privileges in another committee, or they may be non-members of the Congress who seek
139 to formally participate in committee activities.
140

141 **Section 5.2: OFFICERS OF COMMITTEES**
142

- 143 A) **OFFICERS ESTABLISHED.**
144 Each committee shall have a Chair and Vice-Chair as its officers. Committee officers shall be
145 required to hold membership in the Congress, but are not eligible for representativeness in the
146 Congress.
147
148 B) **RESPONSIBILITIES OF THE COMMITTEE CHAIR**
149 The Committee Chair shall be the presiding officer of the committee during committee meetings.
150 The Committee Chair shall represent the committee in official business and during meetings.
151 The Committee Chair shall be responsible for bringing to the attention of the committee those
152 duties and responsibilities entrusted to it.
153 Provided that he or she is a member of the Congress, the Committee Chair may exercise voting
154 privileges at his or her discretion.
155
156 C) **RESPONSIBILITIES OF THE COMMITTEE VICE-CHAIR**
157 The Committee Vice-Chair shall preside over the committee during committee meetings in the
158 absence of the Committee Chair.
159 The Committee Vice-Chair shall submit to the Vice-Chair of the Congress a report of attendance
160 and action on business following each committee meeting. The Vice-Chair of the Congress may
161 further regulate the submission of these reports.
162 The Committee Vice-Chair shall assist the Committee Chair in bringing to the attention of the
163 committee those duties and responsibilities entrusted to it.
164
165 D) **REMOVAL.**

166 Any committee officer may be removed from office upon a two-thirds (2/3) vote of representatives
167 present and voting at a meeting. Any committee officers may also be removed upon a two-thirds
168 (2/3) vote of all members of a committee, including those absent or abstaining from such a vote.
169

170 F) RESIGNATION.
171 Should a committee officer choose to resign from service in this office, he or she shall submit to
172 the Chair of the Congress a signed and written resignation. Resignation from a committee office
173 shall not imply resignation from membership, nor shall resignation from membership imply
174 resignation from committee office.
175

176 G) VACANCY.
177 The Chair of the Congress shall appoint a replacement officer as soon as is practicably possible
178 following the removal or resignation of any officer.
179

180 **Section 6: LEGISLATIVE SESSION**
181

182 A) DURATION.
183 A legislative session shall begin with the Call to Order of the Fall Conference of the Oklahoma
184 Student Government Association Congress and shall end at adjournment of the Spring Conference
185 of the Oklahoma Student Government Association Congress.
186

187 B) HANDBOOK.
188 The Oklahoma Student Government Association Board of Directors shall compile a member
189 handbook prior to the beginning of each legislative session. A copy of this book shall be provided
190 to all members. The handbook shall include at minimum:
191

192 The Oklahoma Student Government Association Constitution.
193 The Oklahoma Student Government Association Bylaws.
194 Any pending legislation to be seen
195

196 C) BILL BOOK.
197 The Congress shall compile a bill book at the conclusion of each legislative session that shall
198 include copies of all legislation considered during that session and the amendments, motions, and
199 votes on the measure. It shall also include committee reports and summary of business. This book
200 shall be accessible in the Oklahoma Student Government Association offices and sent to the
201 Student Body President of each member institution.
202

203 **Section 7: STATUTORY AND PARLIAMENTARY AUTHORITY**
204

205 The Congress shall act in accordance with all federal, state, and local guidelines, as well as any policy of the
206 Oklahoma State Regents for Higher Education and the Oklahoma Student Government Association Constitution.
207

208 If any Bylaw or group of related Bylaws is for any reason in conflict with any higher authority, said Bylaw or group
209 of related Bylaws shall be deemed separate, distinct, and independent from the rest of the Bylaws.
210

211 The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern the Congress in
212 all cases to which they are applicable and in which they are not inconsistent with these Bylaws, any Standing Rules,
213 and any duly passed legislation.
214

215 **Section 8: PREVIOUS BYLAWS REPEALED**
216

217 Any previous Bylaws of Oklahoma Student Government Association are hereby repealed.
218

219 **Section 9: ENACTMENT**
220
221

221 These Bylaws shall become effective when passed by a two-thirds (2/3) vote of those representatives present and
222 voting at a regular general meeting, and when verified by a signature of the President of the Oklahoma Student
223 Government Association.

224
225 **Section 10: OSGA REGIONS**

226
227 A) The State of Oklahoma shall be divided into five (5) regions: Northwest, Southwest, Northeast,
228 Southeast, and Central.

229 B) Institutions in the Northwest Regions shall include: Langston University, Northern Oklahoma
230 College, Northern Oklahoma College-Enid, Northern Oklahoma College-Stillwater, Northwestern
231 Oklahoma State University-Alva, Northwestern Oklahoma State University-Enid, Northwestern
232 Oklahoma State University-Woodward, Oklahoma Panhandle State University, and Oklahoma
233 State University.

234
235 C) Institutions in the Southwest Region shall include: Cameron University, Cameron University-
236 Duncan, Redlands Community College, Southwestern Oklahoma State University, Southwestern
237 Oklahoma State University-Sayre, University of Science and Arts of Oklahoma, Wayland Baptist
238 University-Altus, and Western Oklahoma State College.

239
240 D) Institutions in the Northeast Regions shall include: Bacone University, Connors State College-
241 Muskogee Downtown, Connors State College-Port of Muskogee, Connors State College, Langston
242 University-Tulsa , Northeastern Oklahoma A&M, Northeastern Oklahoma State University-
243 Broken Arrow, Northeastern Oklahoma State University-Muskogee, Northeastern State
244 University, Oklahoma State University Center for Health Sciences, Oklahoma State University-
245 Okmulgee, Oklahoma State University-Tulsa, Oklahoma Wesleyan University, Oral Roberts
246 University, Phillips Theological Seminary, Rogers State University, Rogers State University-
247 Bartlesville, Rogers State University-Pryor, Tulsa Community College-Metro, Tulsa Community
248 College-Northeast, Tulsa Community College-Southeast, Tulsa Community College-West,
249 University of Tulsa, and University of Oklahoma-Tulsa.

250
251 E) Institutions in the Southeast Region shall include: Carl Albert State College-Poteau, Carl Albert
252 State College-Sallisaw, East Central University, Eastern Oklahoma State College, Eastern
253 Oklahoma State College-McAlester, McCurtain County Higher Education Program, Murray State
254 College, Oklahoma Baptist University, Seminole State College, Southeastern Oklahoma State
255 University, and St. Gregory's University.

256
257 F) Institutions in the Central Region shall include: Langston University-Oklahoma City, Mid-
258 America Christian University, Oklahoma Christian University of Science and Arts, Oklahoma
259 City Community College, Oklahoma City University, Oklahoma State University-Oklahoma City,
260 Rose State College, Southern Nazarene University, Southwestern Christian University, University
261 of Central Oklahoma, University of Oklahoma, and University of Oklahoma Health Sciences
262 Center.